

# JAY HIGH SCHOOL

**BENJAMIN H. WEST II**  
Principal

**KEVIN S. JORDAN**  
Assistant Principal

3741 SCHOOL STREET  
JAY, FLORIDA 32565

PHONE: (850) 675-4507  
FAX: (850) 675-8573



## *Jay High School School Advisory Committee Meeting Minutes September 29, 2021*

### I. Call to order

Ryan Jenkins called the meeting to order at 7:15 A.M.

### II. Attendance taken

Present were Benjie West, Kevin Jordan, Ryan Jenkins, Eric Seib, Oscar Locklin, Caroline Harp, Lee Gillam, Alicia Clark, Donna Thomas, Steve Locklin, Natasha Godwin, and Mike Adams

### III. Cafeteria Report

Donna Thomas introduces herself as JHS cafeteria manager and provides document "Smart Snacks in Schools Rule." After reviewing the document, Mrs. Thomas is released from meeting to return to cafeteria. Mr. West explains that fundraiser that are not considered "smart snacks" can be done but are limited to 10 days.

### IV. Reading/Approval of minutes

Ryan Jenkins asked each member to read and review minutes of last meeting privately. After review, Eric Seib asked for a motion to approve the minutes as read, Oscar Locklin seconded, all were in favor, therefore, minutes approved.

### V. Budget report by Principal

Mr. West explained that everyone should have an expense report to review. At the end of last school year, the balance was \$3,995.37, based on the expense report the balance remains the same at this point in the school year. No funds have been released to any school within the district; funds will be released pending FTE results in October. Mr. West requests that the committee consider funding for a "Student of the Month" Board, paying for Juniors to take the ACTNR in the spring which can be used as a concordat score for students that need to pass 10<sup>th</sup> grade ELA and Algebra 1 for graduation, and to also consider paying substitutes for teachers that need to complete professional development and PMP's. There would need to be funding for 4 days (8subs) which would be a half day per teacher. Lastly, Mr. West request that the SAC committee provide funds for A/B Honor Roll Celebrations. Eric Seib makes a motion to approve all four items requested with the terms that the committee needs a report of all costs. Oscar Locklin second, with a majority vote, all requests granted.

### VI. Old Business

NONE

### VII. New Business

#### a. School Improvement Plan (SIP)

Ryan Jenkins asked if there had been any changes to the SIP. After discussion, Mr. West explains every school in the district received all state testing scores much later than usual. The SIP has been changed to focus on learning gains, lowest quartile, and ESE Learning gains. The master schedule has been changed to address deficiencies, Last school year, JHS only had 1 reading class. This year we have 6 reading classes and have added an Intensive Math class for 7<sup>th</sup> & 8<sup>th</sup> grade students. All these changes are driven by testing data. This year is an adoption year for ELA and Math curriculum throughout the district. SRC adopted Savas for ELA and Freckle Math.

JHS Mission: "Provide all students an educational and social foundation to become productive citizens"  
SRCSD Mission: "Preparing students for success by providing a superior, relevant education"

providing a link to meeting minutes and upcoming dates. Mike Adams also opens the discussion for students who need meals for the weekend or holidays. Mr. West explains that the guidance department provides students in need a bag.

VIII. Adjourn/Next meeting announced

Oscar Locklin makes a motion to adjourn, second from Mike Adams, motion passed. Meeting adjourned at 8:55 A.M. Next meeting scheduled for November 3, 2021.